



Royal West of England Academy

Job Description, Freelance Artist Facilitator

Job title: Freelance Artist Facilitator for **Happy SEN+D Families**

Contract type: Fixed Term April 2026 – March 2027 (**including** February half term, Easter holiday, May half term, summer holidays and October half term)

Fee: £1,750. This is to cover planning and delivery of 10 workshops. There is a separate budget for materials and resources.

Role description

We are looking for an artist Facilitator to deliver workings as part of our Learning and Engagement programme that specifically supports children with special educational needs and disabilities (SEN+D) and their families.

The facilitator will deliver creative sessions that build confidence and boost wellbeing. Create enabling and empowering experiences that run alongside our exhibitions, including Dance Out and the Annual Open exhibitions.

Background information

The RWA gallery spaces are more comfortable and supportive for SEN+D families on Mondays when the building is closed to the general public. This strand of the engagement programme has been successfully running since 2022 and has many regular attendees who have increased confidence and know they are valued members of the RWA community.

The RWA is continually fundraising to ensure that this role continues, because Happy SEN+D Families is a significant part of the core engagement offer.

Please note that workshops, which are run on Mondays, are spread across February half term, Easter holiday, May half term, Summer holidays and October half term.

Reporting to

Head of Learning & Engagement

Liaison with

The successful applicant will be responsible for working with a diverse range of stakeholders including Parents, neurodiverse children, disabled children and their siblings, children with autism, ADHD, anxiety or hidden disabilities, members of the public, external evaluators and RWA staff and volunteers.

Main Duties and Responsibilities

- To design and facilitate visual arts workshops for RWA's Happy SEN+D Families, to support neurodiverse and disabled children and their families.
- To engage a wider audience with the RWA, ensuring SEN+D children and their carers feel more welcome in our spaces.
- To assist with ongoing evaluation
- To adhere to the RWA safeguarding policy
- To adhere to the RWA code of conduct

Person Specification

ESSENTIAL	DESIRABLE
Clear, confident and warm communicator	Disability Equality training
Experience of working with children who have additional needs	Training in autism, SEN or disability
Imaginative ideas generator to create workshops connected to RWA building and exhibitions	Experience of evaluating projects with SEN+D participants
Skills to facilitate workshops for individuals with mixed abilities and varied needs	
Current visual arts practice / facilitation practice	
Emotional literacy and sensitivity	

Deliverables

10 x workshops at the RWA in the studio and galleries, including planning, preparation, delivery and reporting.

How to apply

Please send CV and an expression of interest on how you would approach delivering your sessions and any relevant past or current projects 400 words max, to helen.jacobs@rwa.org.uk (direct any enquiries prior to application to this email address)

- **Deadline for applications** Midnight Sunday 15th March 2026
- **Interviews** on 30th and 31st March 2026
- **Role will commence** on April 13th
- **Training dates** will be Tuesdays 2nd, 9th, 16th, 23rd June (online).
- **Workshops commence** July 2026 at the RWA

We particularly encourage applications from people of Black, Asian and minority ethnic backgrounds, as these groups are currently under-represented in the cultural sector. We also welcome applications from LGBTQIA+ and disabled candidates.

Terms and conditions of appointment

The appointment is subject to a satisfactory Disclosure and Baring Service (DBS) check and two satisfactory references.